



Crays Hill Primary School

"Learning, Safety and Respect for all"



Prospectus



BERLESDUNA
ACADEMY TRUST

We are part of the Berlesduna Academy Trust



We are very proud of our school with its welcoming, vibrant and stimulating learning environment. We are determined to make every child's life here a rich and rewarding experience so they leave with a love of learning, high self-esteem, pride in their success and ready to enjoy the challenges in life.

We believe that Crays Hill Primary Schools warm, positive and safe learning environment is right at the heart of what makes our school special. It helps all our children to develop into happy, healthy and motivated learners.

It is important to us that we challenge our children to discover their own strengths as learners and maximise their potential. Each child is valued, treated as an individual and the unique qualities are recognised, nurtured and celebrated.

Confidence in a school comes from knowing and understanding what is happening within it. We hope you will get to know us and the school through contact and discussion with your child's class teacher and myself and take advantage of the opportunities for consultation.

As a village school, Crays Hill Primary provides a nurturing environment, enhancing a child's natural desire to learn. We encourage children's confidence and their own belief that they can reach their full potential in everything they do. We foster friendships inside and outside school, valuing working in partnership with all. The relationships we develop with our children, their families, our community and the wider world, enable us to create a warm, caring, happy ethos where EVERYONE is welcome.

Mrs Hayley Dyer, Head Teacher.





Crays Hill
Primary School

Governors

The school Governors comprise of a group of individuals from a variety of back grounds, who are elected, nominated or co-opted and are representing parents/carers, teachers, the local authority and the local community.

School governors work with the Head Teacher and are responsible for setting the strategic direction of the school. Meetings are held once a term with 3 Full Governing Body Meetings.

If you would like to be a School Governor, please contact the Head Teacher or the Chair of Governors to find out about any vacancies .

Mrs J McCutcheon = Chair Governor

Mrs J Little = Vice Chair Governor

Mrs H Dyer (Head Teacher) = Staff Governor

Fr. Dan Mason = Co-Opted Governor

Mrs C Winch = Staff Governor

Ms T Sergeant = Local Authority Governor

Mrs J Lapslie = Clerk to Governors

Statement of Aims

The Governors, Head Teacher and staff at Crays Hill Primary School are proud to be inclusive in our practices with a high quality, creative and challenging education within a secure, caring and happy environment where everybody is respected and valued.

The children in our care are afforded every opportunity to achieve their potential both academically and socially and to recognise the unique contribution that they have to make to the world around them.



At every stage we aim to:

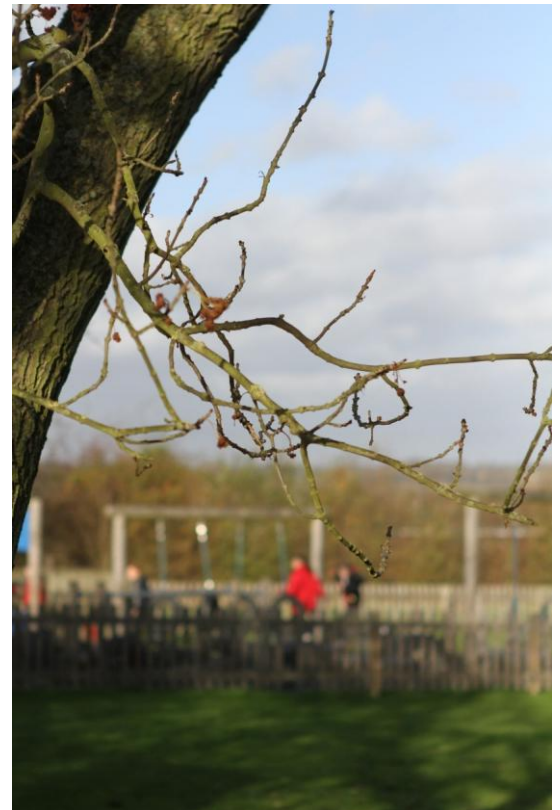
- Develop individual talents.
- Nurture respect for self and for others.
- Provide an enriched learning experience.
- Be a school for the future.



Our Foundation Stage classroom has a wonderful outside play area which is secure. They have access to a variety of play equipment and there is a large grassy area, as well as a decked platform with shade.



Our classrooms are spacious, bright and well maintained. All of the classrooms have an interactive white board. We pride ourselves on creating an aesthetically pleasing environment inside and outside of the school. Our aim is to use the space available to us to benefit the learning and experience at Crays Hill Primary School.



Disability Access

We have handrails and steps painted with visibility markings, to support visually impaired pupils, staff or visitors. We have a toilet which is suitable for disabled access and there is disabled access to the building.

Special Educational Needs

Lots of children can experience difficulties with learning at some time or another. We pride ourselves on being an inclusive school, committed to helping children overcome any barriers to learning which may be hindering their progress at school.

We aim to identify learning, emotional, behavioural, or medical needs as early as possible, in order to develop the most effective way of supporting individual children.

We work with many different people, including speech therapists and specialist teachers, who support us with resources and ideas to help children fulfil their potential.



Gifted and Talented

We ensure that a differentiated curriculum supports children who are gifted and talented.

We work closely with Wickford schools and all pupils visit the Collaborative Learning Centre, to participate in various learning activities.

Children with particular gifts and talents are encouraged to share these within school by holding assemblies or bringing awards in for example.



What will my child be taught?

The School Curriculum

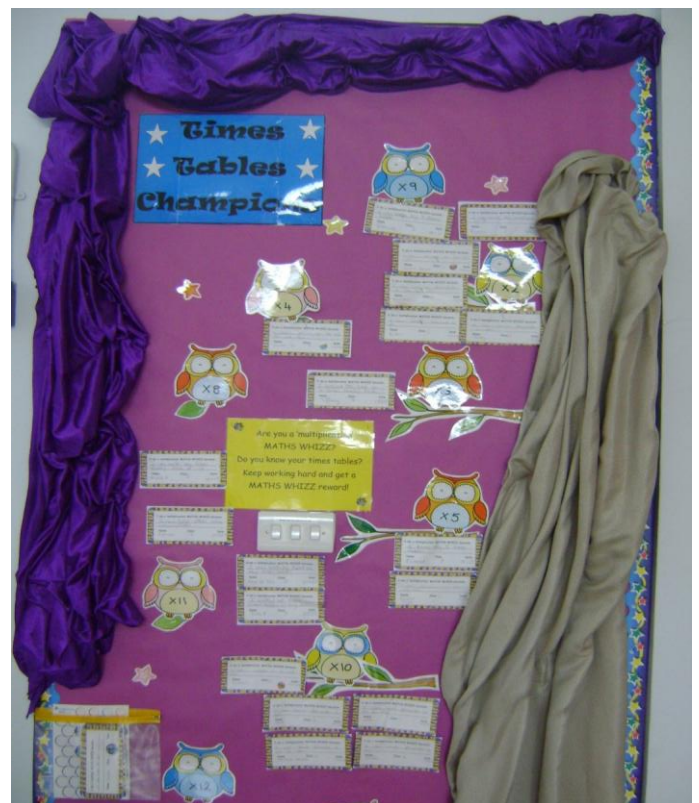
We follow a topic based approach, allowing us to cover The National Curriculum in a creative way that encourages a child's motivation to learn.

Children follow a curriculum which is divided into the core subjects of English, Mathematics, Science and Computing, Religious Education (RE) and foundation subjects which include History, Geography, Music, Physical Education (PE), Art, Modern Foreign Languages (MFL) and Personal, Health and Social Education (PSHE).

At all ages, pupils learn, practise, combine, develop and refine a wide range of skills in their work.

These include;

- Communication
- Application of number
- Information Technology
- Working with others
- Improving own learning and performance
- Problem solving
- Thinking skills



English

We encourage children to develop their potential to use and understand spoken and written English. These include handwriting, reading workshops, independent writing sessions and individual readers. They also have an extra hour for independent writing lessons and 15 minutes for handwriting. We aim to promote an enjoyment of reading and introduce the children to a wide range of literature.

Our pupils learn to read and write effectively and quickly using the Read Write Inc. phonics programme. All pupils take part in Read Write Inc. sessions daily. All teaching staff whether teachers, HLTA or LSAs actively play a role in the delivery of these sessions and will be consistently graded. The expectations of Read Write Inc. are that all adults delivering the lesson should have:

- A plan
- Be well prepared
- Have any resources ready



We teach pupils to:

- Decode letter-sound correspondences quickly and effortlessly, using their phonic knowledge and skills
- Read 'tricky' words on sight
- Understand what they read
- Read aloud with fluency and expression
- Write confidently, with a strong focus on vocabulary and grammar
- Spell quickly and easily by segmenting the sounds in words
- Acquire good handwriting

Maths

Children learn to count, read, write and order numbers. They develop a range of calculation skills and are encouraged to use these in different settings. They explore shape and space and develop measuring skills. They learn to discuss and present their methods and reasoning using a wide range of mathematical language, diagrams and charts.

We encourage children to use and apply mathematics to everyday situations, for example recipes, shopping, and timetables and again are grouped by their ability.

Science

We aim to stimulate and excite children's curiosity about phenomena and events in the world around them. Children are encouraged to question, observe and interpret their findings. They will learn about life and living processes, materials and their properties, chemical change, light and sound, energy and forces and the earth and its atmosphere.

Computing

Computing prepares children to participate in a rapidly changing world in which work and other activities are increasingly transformed by access to various and developing technology.

All of our classrooms have an interactive whiteboard with access to laptops and other computing resources. We have computers and laptops for the children to use and we have access to the internet, which is fully supervised by staff. We teach children to use computing tools to find, explore, analyse, exchange and present information responsibly and creatively. We believe that increased capability in the use of computing promotes initiative and independent learning.

Geography

Children develop their skills related to human and physical geography through the study of local and worldwide environments, including other continent. We aspire to stimulate their interests in considering their own place in the world, their values and their rights and responsibilities to other people and the environment.

Art

We encourage children to express themselves and to explore their own creativity and imagination. We give them opportunities to use a variety of media to experiment with a range of techniques.

We teach children about the diverse roles and functions of art in contemporary life and in different times and cultures and stimulate their interest. We want children to be enriched by their understanding, appreciation and enjoyment of the visual arts.



Design and Technology

Children are involved in designing, planning, making and evaluating their work, considering their purpose and the needs of the consumer. As they do so, they reflect on and evaluate present and past designs and technology, its used and effects. Everyone has the opportunity to be an innovator.

Physical Education

Children have the opportunity to participate in gymnastics, dance, athletics, basketball, netball, football and games.

We have specialist PE instructors, who come into the school to work with the children and staff.

For a period of time each year, years 4, 5 & 6 children go swimming once a week to the Wickford Swimming Pool. Physical Education develops children's physical competence and confidence and gives children opportunities to be creative, competitive and to face different challenges as individuals and in groups and teams. It is important in promoting positive attitudes towards active and healthy lifestyles and enables children to make choices about how to get involved in lifelong physical activity.



Music

We want children to have the opportunity to appreciate, perform and compose music and to make judgements about music quality. We regard music as a very unique and powerful means of communication, which can change the way children feel, think and act.

We follow the Essex Scheme of work Charanga

History

Children are stimulated to learn about past events. Children are given the opportunity to consider how the past influences the present, what a past societies were like and how they were organised.



Religious Education

We aim to develop the skills, attitudes and knowledge that help children to understand the spiritual dimensions of life and to enable them to make mature and reasoned judgements and be tolerant of others beliefs.

We follow the Essex Scheme of work for RE.



Sex Education

The governors have agreed that a program of sex education will be offered. Any issues that arise as a result of this program, topic work or questions asked by the children are dealt with sensitively by the staff. We involve outside agencies such as the school nurse in the program and obtain the consent of parents prior to doing this.

Parents give consent for this area of the curriculum.

Personal, Social and Health Education and Citizenship

Children are encouraged to take part in a wide range of activities and experiences across and beyond the curriculum, contributing fully to the life of their school and community. In so doing, we aim to engender in all children a sense of self-worth, good relationships with others and increased responsibility for their own learning.



OFSTED

“Pupils achieve well. Teaching is consistently good and much is outstanding”

“The school is highly effective in promoting pupils spiritual, moral, social and cultural development”

“Pupils are very positive about the school and this has a positive impact on their progress. The school is a safe and happy community; behaviour is good and pupils enjoy learning”

One pupil commented that, ‘the school has taught me that if I put my mind to it I can do anything’.

We have been successful and the standards of behaviour seen throughout the inspection were good.

If you wish to see the full Ofsted report, please ask the school for a copy or visit the website below, www.ofsted.gov.uk/reports.

Child Care, Protection and Safeguarding

As a caring community, our school sees the welfare of each individual child as paramount. We follow the procedures as set out by the Essex Safeguarding Children Board. Our first priority is your child’s welfare and therefore there may be occasions when our concern about your child means we have to consult other agencies before we contact you.

Crays Hill Primary School takes seriously its responsibility to protect and safeguard the welfare of children and young people in its care. “The welfare of the child is paramount” (Children Act 1989)

At Crays Hill, we make every effort to protect and safeguard our children from any form of harm and we expect that everyone associated with the children will behave in a way that maintains this. We expect adults and children to speak and behave in such a way that no one will be offended or upset by anyone’s comments or actions. We also ensure that pupils know that there are adults within the school who they can approach if they are worried or in a difficulty and we encourage them to tell us if any adult in school behaves in a way that causes them any concern.

We expect all our parents/carers to inform us if they ever become aware of a child who may be at risk of harm so that we can take appropriate action to safeguard the child's welfare. If we all take responsibility for looking after the children, they will grow up as confident people who can achieve a great deal.

The Child Protection and Safeguarding Policies are available from the school office or can be downloaded from the school website.

Home/School Liaison

Parents are welcome to talk to teachers after school, in person or by phone. If you wish to see your child's teacher, please contact the school office and they will check if the teacher is available on the day you wish to come in.

We hold an open afternoon in the Autumn, Spring and Summer Term where parents are welcome to come into school to discuss progress with the class teacher, look at children's work and receive their end of year report.

All teachers regularly monitor and assess children's progress and we are always willing to discuss this with parents. If you have concerns about the progress your child is making, it is important that you speak to your child's class teacher, in the first instance. If these concerns persist, you are welcome to make an appointment to see the Special Educational Needs co-ordinator (SENCO) who will be happy to discuss any concerns you may have.

Admission Arrangements

The Head Teacher would like to welcome all new children and parents to the school.

Appointments can be made by telephone or in person at the school via Mrs Yorston.

Parents wishing to apply can come into the school for an Admission Pack or can contact the school to arrange for a pack to be sent out to you.

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription, places will be allocated using the following criteria in the order given;

1. Looked After Children and previously looked after children
2. Children with a sibling attending the school
3. Children living in the priority admission area
4. Remaining applications

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Exceptional circumstances (supported by medical evidence) may override the above (other than Looked After Children and previously looked after children)



Crays Hill Primary School

Staff

Mrs H Dyer
Mrs C Winch

Head Teacher
Deputy Head Teacher
Senco

Support Staff

Miss J Mallon
Miss E Marquis
Mrs S Potter
Mrs A Yorston

Operations Manager
Administration Assistant
Finance Manager
Office Manager

Catering Staff

Miss E Marquis

Catering Manager

Site Maintanancer

Mr D Bloxham

Caretaker

Class Teachers

Miss A Hudson
Miss A Setoudeh
Miss I Avery
Miss S Orme
Mx A Maynard
Mrs E White
Mrs K Hannaway
Mrs P Gray

Foundation Teacher
Year 1 Teacher
Year 2 Teacher
Year 3 & 4Teacher
Year 5 Teacher
Year 6 Teacher
R W Inc. Co-ordinator
PPS and 1-1 tuition

Learning Support Assistant

Mrs D Burrows
Mrs J McPhie

Miss S Payne
Ms S Willis

School Uniform

Girls

Grey trousers, skirt or pinafore dress.
White polo shirt
Red / Grey sweatshirt, fleece or cardigan.
Black / Grey/ Red/ White tights or socks.
Black /Grey/ Red/ White shoes.

In Summer, the girls may wear a red and white checked dress.

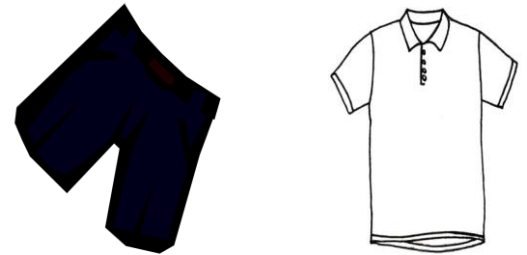
Boys

Grey trousers.
Red / White polo shirt
Red / Grey sweatshirt or fleece.
Black socks.
Black / Grey / Red / White / Blue shoes.
In Summer, the boys may wear black or grey tailored shorts.



PE

Black shorts
Red t-shirt
Black plimsolls.
P.E kit should remain in school at all times and can be taken home at the weekends to be washed.



Footwear

It is important that children wear low heeled sensible shoes for safety reasons and also because their feet are still developing and need proper support. It is also essential that they have the correct footwear for PE lessons.



Toys and Personal Belongings

The children's personal belongings are their own responsibility and the school cannot be held responsible for any breakages or loss. We ask that you do not allow your child to bring in items which are expensive or of great sentimental value.



Valuables and Personal Equipment

We prefer children not to wear jewellery at school because it may cause injury to themselves or other children. Watches may be worn but they are the responsibility of the wearer and must be removed for PE.

Earrings may be worn, preferably studs, but again they should be removed for PE.

Children should only bring essential money to school, for example, dinner or trip money. This should be handed in at the beginning of the day, when all monies are administered. We cannot be held responsible for money brought into school and left in coats or elsewhere.



Medicines and Sickness

If your child has been sick before school, they should stay at home for at least 24 hours.

If your child is taken sick during school, we would administer the required first aid if necessary, we will ring you to suggest that they are collected and taken home.



Administering medicine

If your child is on medication and needs to take it throughout the school day, please go to the main office and complete a Request for School to Administer Medication form stating the exact instructions and information about the medication.

School Meals

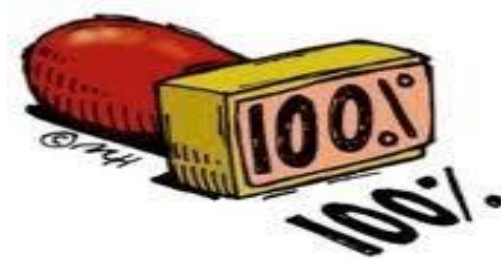
We prepare on site healthy school dinners and packed lunches using fresh, local produce from our local butchers and greengrocers.

For our current menus, please ask a member of the office staff.

School meals are £2 a day, per child.

There are also Free School Meals available if you are eligible, please ask in the school office for more details.





Attendance

It is a parent's legal responsibility to ensure that their child attends school regularly and punctually. The school operates a policy of First Day Calling for those children who are absent without a reason having been provided.

We must have the names and phone numbers of 3 people who we can contact in the event that your child is not in school.

Your child can have a positive attitude to school by you showing them that you value their education by not allowing casual days off. CME [Child Missing in Education Services] in partnership with the school regularly reviews the registers and will contact the parents of children who are not attending regularly.

Please can we remind you that if your child is absent from school, that you should notify the school before 11am. If we have not had contact with you by this time, we will notify the Police.

Failure to do this will result in your child's absence being recorded as unauthorised and it will be reported to the CME which will result in a fine.

There is a weekly celebration assembly where the 100% attenders are recognised and the overall class that has the best attendance that week, receives the Rainbow bear to display in their class. At the end of each term there are also special prizes for the children who have had 100% attendance during the whole term.



Holidays

Holidays are not permitted during term time!





Crays Hill Primary School

London Road

Crays Hill

Essex

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Email: office@crayshill.essex.sch.uk

Website: www.crayshill.essex.sch.uk



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